



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON WEDNESDAY 26TH JANUARY 2022 AT 7.30PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Cath Hearnden – in the chair
Liz Lockwood
Vivien Hepworth
Jason Fudge
Clive Jecks
Camilla Downing

County Cllr Lesley Steeds
District Cllr Sir Nicholas White
3 members of the public (part of meeting)

In attendance
Fay Elwood, Clerk

1 PROCEDURAL MATTERS

The chairman wished everyone a belated Happy New Year and requested that we start as we mean to go on by treating everyone with respect and kindness.

1.1 Apologies for Absence

Apologies were received and accepted from Cllr Marks.

1.2 Declarations of Interest

Cllr Hepworth declared an interest in item 3.1 because her husband is Chairman of Lingfield and Dormansland Community Centre.

1.3 Minutes of Meeting held on 24th November 2021

These were signed as a true and accurate record of the meeting

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members noted receipt of the Finance Report and approved the payments listed below. Cash at bank on 8th January 2022 amounted to £61,865.17.

Date	Type	Payee	Amount
06/12/2021	BP	Countrywide Grounds	£102.00
06/12/2021	BP	Countrywide Grounds	£61.80
06/12/2021	BP	F. Elwood	£1,109.19
06/12/2021	BP	P. Homewood	£244.22
06/12/2021	BP	Surrey Pension Fund	£307.05
06/12/2021	BP	HMRC	£387.60

15/12/2022	DD	EDF Energy	£10.00
22/12/2021	BP	R.V. Deller	£720.00
22/12/2021	BP	Bloomin Arts	£250.00
22/12/2022	BP	Cypress Bay (N Elwood)	£160.00
22/12/2021	BP	Vision ICT	£21.60
31/12/2021	DD	Bank charges	£8.00
04/01/2022	BP	F. Elwood (Expenses)	£38.50
22/12/2021	BP	Countrywide Grounds	£204.00
22/12/2021	BP	Hayley Chandler (Lingfield Larder)	£19.20
04/01/2022	BP	F. Elwood (Expenses)	£18.73
04/01/2022	DD	BT Business	£190.80
15/01/2022	BP	Jim Warboys	£360.00
15/01/2022	BP	P. Homewood	£215.67
15/01/2022	BP	F.Elwod	£1,109.19
15/01/2022	BP	Surrey Pension Fund	£307.05
15/01/2022	BP	HMRC	£375.07
		Total	£6,219.67

2.2 Bank Charges

Members noted that HSBC has introduced £8 per month bank charges on Community accounts.

Resolution: Members agreed to remain with HSBC.

3

GRANT APPLICATIONS

3.1 Lingfield and Dormansland Community Centre

Urgent repairs have recently been carried out to the floor of the main hall at the Community Centre. This work was unexpected and more expensive than the original quote due to the extent of the damage. The total cost was £4875.

Resolution: Members approved a grant of £1000 towards the cost of the repair.

Action: The clerk will inform the manager and make payment.

3.2 Christmas Lights

Cllr Jecks has circulated an explanation about the challenges ahead to ensure future provision of Christmas lights in the village. The current contractor has indicated that they are likely to be retiring within the next couple of years. Cllr Jecks has explored other options for providing the displays but these are expensive. Cllr Fudge suggested that someone could 'shadow' the current contractor in 2022/23 with a view to taking over in the future.

Action: The clerk will contact Stuart Hellier to present this suggestion.

Action: The clerk will investigate the possibility of including equipment on parish council insurance.

Action: The clerk will arrange a bank payment of £1250 towards the cost of erecting the Christmas lights in 2021 and will ring fence the remaining £750.

4 PARISH FACILITIES AND CRIME REPORT

4.1 Report from PCSO Conrad Cheeseman

From Jan 1st 2022 to today there have been 22 recorded crimes in the Lingfield, Dormansland and Haxted areas:-

- 5 relating to Harassment
- 3 relating to domestic burglaries
- 3 relating to theft from motor vehicles (number plates)
- 3 relating to common assaults
- 2 relating to drugs (possession)
- 2 relating to theft
- 2 relating to damage to motor vehicles
- 1 shoplifting offence
- 1 sexual offence

There were 51 calls or on-line submissions to Surrey Police on the non-emergency 101 number which is approximately 20 less than the last report.

Reasons for these calls range from Domestic incidents, road traffic collisions , ASB (6 relating to dirt bikes being ridden around the villages) mental health issues and suspicious activity.

This week a Lingfield male has been arrested regarding thefts of motor vehicles, amongst other offences.

Generally another relatively quiet month for the area, compared to other parts of Tandridge.

4.2 Lingfield Nature Reserves

Members have received a copy of the Business Plan from Lingfield Wildlife Area which is being presented to TDC and LPC in support of a request for a new 50 year lease on for the Nature Reserves. Anne Richards attended the meeting to explain why they need to renew the lease early and also explained that their leases (with TDC and LPC) are out of sync by 4 years. She couldn't remember the exact dates.

Resolution: Members approved a lease renewal of either 46 or 54 years (whichever brings us in line with the timescale of the lease on land owned by TDC).

Resolution: Members approved expenditure of £765 to cover legal fees for the lease renewal.

Action: The clerk will instruct Roger Taylor to carry out the legal work on our behalf.

4.3 Lingfield Cage

Cllr Jecks has circulated information about discussions relating to the condition of the door of the cage. At this stage this is for information only. Rita Russell is the monitor reporting to the Heritage Officer.

Resolution: Cllr Jecks or Rita will take photos of the cage door at six monthly intervals to monitor any deterioration.

Action: Clerk to inform Rita Russell.

4.4 Defibrillators

David Sullivan gave a presentation at the start of the meeting. He has an interest in making sure villages have sufficient defibrillators but was also representing his own

company. He gave an outline of the business model he has been implementing in Oxted. Sponsors are asked to pay a fee of £1700 per year for five years to provide additional defibrillators. In the first year most of this fee is used to provide the equipment and training. In the subsequent four years, the income is split between his company and the parish council.

Resolution: Members would not be comfortable making a profit from local businesses. However, they are happy to explore whether David could produce a business plan they would be happy to consider.

Action: David will arrange to meet Cllr Jecks to identify how many extra defibrillators he recommends be installed in Lingfield.

4.5 CIL Funds

Members noted the clerk has filed an Expression of Interest to TDC for funding from the CIL pot to pay for a replacement skate ramp.

4.6 Memorial Benches

Members discussed the style of new benches to be installed around Gun Pond. In line with the decision to make sustainable choices where possible, it was decided to use recycled material.

Resolution: Members voted in favour of recycled material rather than wood.

Action: Cath will liaise with the applicants concerning the material to be used for the plaques.

5 COMMUNITY EVENTS

5.1 Queen's Platinum Jubilee Event

The clerk has met with Simon Skinner at The Star Inn to agree the format for the Street Party to celebrate the Queen's Platinum Jubilee on Thursday 2nd June. The following items were agreed:-

The format will be the same as for the Diamond Jubilee held in 2012

The organising team will comprise:- Cllr Jecks, Cllr Fudge, Cllr Hearnden, Simon Skinner, Fay Elwood and one other person (yet to be identified).

We will apply for a road closure for Church Road

Two or three local bands will be booked to play – cost to be advised.

The result of the road closure application will be known on 7th March.

Action: The clerk will arrange a meeting once we receive the road closure notice.

Action: The clerk will investigate the loan of tables from local organisations.

6 NEIGHBOURHOOD PLAN

Cllr Hearnden (who is also chairman of the Neighbourhood Plan Steering Group) explained the group is in the process of resuming work on the Neighbourhood Plan. Work on the plan has been paused, awaiting the outcome of the Inspection of the Local Plan. Tandridge District Council needs to give further consideration to why Star Fields should not be included as a site for development. A further consultation on sites will be arranged. Cllr Lockwood reported that funding is still available if the money can be spent before 31st March 2022. Whatever the Inspector decides, it is the opinion of the NP Steering Committee that Star Fields is not deliverable within 5 years

Resolution: Members approved expenditure of £96 to pay for public liability insurance.

7 HIGHWAYS AND ENVIRONMENT

7.1 Floral displays

Amethyst Horticulture has asked if we would like our floral displays to be in red white and blue to celebrate the Queen's Platinum Jubilee.

Resolution: Members approved expenditure of £3221.70 to pay for 8 hanging baskets, 4 barrier baskets and 5 floral cubes in jubilee colours.

Action: The clerk will place the order and submit a licence application.

7.2 Parking Review

Members noted receipt of the Parking Review which includes some additional restrictions for Lingfield.

Resolution: Members object to the additional restrictions proposed in Newchapel Road because of the potential impact on local businesses.

Action: The clerk will pass on our objection to TDC.

7.3 Footpath 381

Members noted a further six month extension to the diversion of footpath 381.

7.4 Lingfield Park

Cllr Hearnden and Cllr Lockwood met with the Estates Management company who are erecting the boundary fences on Lingfield Park land. These fences mean that people are no longer able to walk on land that has been used as Rights of Way for many years. The Neighbourhood Plan Steering group plans to try to work with Lingfield Park to get extra footpaths around the village. In the meantime, any residents wishing to exercise their permissive rights should do so now.

Action: Cllr Lockwood will provide advice to those residents affected.

8 CURRENT CONSULTATIONS

8.1 TDC Draft Statement of Policy – Licensing

Members have read the statement and agree no response is required.

9 MEETINGS AND TRAINING

Nothing to report.

10 PLANNING COMMITTEE

Members approved the decisions taken at planning committee meetings held on 24th November 2021.

11 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

11.1 Befriending Service

Members noted that TVA will be giving a presentation about their Befriending Service at our March PC meeting. Lingfield Parish Council has agreed to pay £500 per year for three years to support the service.

11.2 Gatwick Airport

Members noted receipt of Gatwick In Touch Newsletter Edition 6.

11.3 Climate Emergency

Surrey County Council has declared its position in relation to the Climate Emergency. The Chairman proposed that LPC should be doing what it can to support sustainability.

Resolution: Members agreed LPC will issue a statement outlining its ESG Commitment.

12 DATE OF NEXT MEETING
23rd February 2022

Meeting closed at 9.20pm

