

## Application to walk dogs on council parks and open spaces

Commercial operators wishing to provide dog walking services have to be licensed by the Council in order to operate on Council owned land.

Please complete this form to apply for a licence.

The annual licence fee is £164.50.

If your business is licensed with the Council under the Animal Welfare Act for dog boarding and dog day care you do not require a dog walking licence.

If your business is licensed with the Council please only complete your name and contact details below and attach any documentation showing your licence details, then go the 'Submit' button on page 3.

### Applicant's details

Name of applicant

Contact telephone number

E-mail address

### Business details

Business name

Is your business registered in the UK?                      Yes                      No

Please select legal status	Private Limited Company	Limited Company Partnership
	Limited Liability	Partnership
	Sole Trader	Charity or Association
	Public Body	

What is your company's registration number? (if applicable)

VAT registration number if registered for VAT (if applicable)

Address

Postcode

Name of contact person (if different from name of applicant)

Role

Telephone number

E-mail address

## Parks and open spaces

The maximum number of dogs to be walked per walker at any time is **six**.

Please select the open space(s) you are most likely to use.

### **Bletchingley**

Grange Meadow playing field, High street.

St Catherine's open space, Conebury.

### **Blindley Heath**

Featherstone open space, Featherstone.

### **Caterham**

Church Hill View open space, Church Hill.

Hambledon Park open space, Hambledon Road.

Hill Grove open space, Whyteleafe Road.

Queens Park, Queens Road.

Stafford Road open space, Stafford Road.

Timber Hill recreation ground, Timber Hill Road.

Town End recreation ground, Town End.

Tupwood Scrubs, Fosterdown Wood and Caterham Viewpoint.

Valley Sports ground, White Knobs Way.

Waller Lane open space, Waller Lane.

Westway Common, Westway.

### **Crowhurst**

Crowhurst Village Hall open space, Crowhurst Lane.

### **Dormansland**

Colin Anderson's playing field, Wilderwick Road.\*

### **Farleigh**

Great Farleigh Green, Farleigh Common.

Little Farleigh Green, Farleigh Court Road.

### **Felbridge**

Oak Farm playing field, Copthorne Road.

Village Hall recreation ground, Crawley Down Road.

### **Hurst Green**

Barnfield Way open space, Barnfield Way.

Boulthurst Way open space, Boulthurst Way.

Broadham Green common, Broadham Green Road.

Chestnut Copse playing field, The Greenway.

Coldshot open space, Warren Lane.

Hurst Green Common, Hurst Green Road.

Merle common, Merle Common Road

Mill Lane playing field, Mill Lane.\*

### **Lingfield**

Bloomers Field open space.

Godstone Road playing field, Godstone Road.

Jenners Field playing field, Vicarage Road.

Talbot Road recreation ground, Talbot Road.

### **Oxted**

Barnetts Shaw open space, Barnetts Shaw.

Bushey Croft playing field, St Clair Close.\*

### **Smallfield**

Broadbridge Lane open space, Broadbridge Lane.

Plough road playing field, Plough Road.\*

### **South Godstone**

Hunters Chase open space, Hunters Close

Lagham Road playing field, Lagham Road \*

### **South Nutfield**

Mid Street recreation ground, Mid Street.

### **Tatsfield**

Furze Corner playing field, Tatsfield Approach Road.\*

Tatsfield Green, Ricketts Hill Road.

Westmore Green, Westmore Green.

### **Warlingham**

Hamsey Green playing field, Verdayne Gardens.\*

Mint Walk open space, Mint Walk.

School common, Westhall Road.

Sunny Bank open space, Sunnybank.

### **Whyteleafe**

Manor Park, Burntwood Lane.

Whyteleafe recreation ground, (Riddlesdown), Hillbury Road.

\*These sites require the consent of the sports association. To request contact details for the sports association please e-mail [asset-management@tandridge.gov.uk](mailto:asset-management@tandridge.gov.uk).

## Insurance

- Third party liability insurance cover, for a minimum value of £5 million, is required for use of any District Council outdoor facility. Please read our [Terms and Conditions](#) and [Parks charging policy and conditions](#). Please attach a copy of your insurance certificate to your application.
- A full health and safety risk assessment is required. Please attach a copy of the risk assessment to your application.
- All commercial dog walkers will be required to prove they are registered with a recognised body such as the National Association of Professional Dog Walkers or hold a relevant qualification covering canine behaviour and control and understanding of relevant legislation. Please attach a copy of your qualification to your application.

**Please upload any supporting documents.**

## Annual licence charges for dog walkers

For businesses requiring multiple licences, the first licence shall be paid in full, with a 20% discount applied to each additional licence.

Annual licence fee	£164.50 per year
First licence	£164.50 per year
Each additional licence	£131.60 per year
Number of licences required	

## I have attached the following documents:

Third party liability insurance cover, for a minimum value of £5 million.

Licence with the Council under the Animal Welfare Act for dog boarding and day care.

Registration with a recognised body such as the National Association of Professional Dog Walkers or hold a relevant qualification covering canine behaviour and control and understanding of relevant legislation.

A full risk assessment covering the health and safety.

## Declaration

By submitting this form, I \_\_\_\_\_ (full name) hereby apply, on behalf of \_\_\_\_\_ (organisation name, if applicable), for a licence from the Council as above.

Date \_\_\_\_\_

I have read, understood and agree to abide by the Council's [Terms and conditions](#).

I agree to pay all charges properly applicable as laid down in the District Council's schedule of charges and to use the facilities in a proper and reasonable manner.

If the Council doesn't approve this application, I agree to not commercially walk dogs in its parks and open spaces.

I agree to inform the Council of any changes to the application form which was originally submitted.